

CAREER EXECUTIVE SERVICE BOARD: ANNUAL PROCUREMENT PLAN FOR CY 2013

NO./ Code	Procurement Program/ Project	PMO/ End-User	Mode Of Procurement	Schedule for Each Procurement Activity											Source of Funds	Total	ABC (PhP) MOOE	CO	Remarks (Brief description of Program/ Project)	
				Pre- Proc Conference	Ads/ Post of IAB	Pre-Bid Conference	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Contract Award	Contract Prep/ Signing	Notice to Proceed	Delivery/ Accept						Payment Process
1	Supplies and Materials	ERAD	] Small												Monthly	GAA/Trust Fund	158,903.14	158,903.14	CO	Conduct of WE, AC, Validation and Interview
	Supplies and Materials	PPLD	] Value													GAA	24,195.00	24,195.00	CO	Supplies for Bluebooks, and other PPLD activities
	Supplies and Materials	PDD	] Procurement													GAA	314,448.00	314,448.00	CO	Supplies for conduct of ELP Training courses and other learning sessions
	Supplies and Materials	PMAD	] ]													Trust Fund GAA	46,958.40 146,000.00	46,958.40 146,000.00	CO CO	Supplies for conduct of CES Leadership and Executive Wellness camp
2	IT Equipment	FAD	] ]													GAA	470,000.00	470,000.00	CO	Conduct of CESPES, Gawad CES, PM, CES Club
	Office Equipment	PPLD	Public bidding / Small Value Procurement													GAA	3,342,353.60	3,342,353.60	CO	Supplies, materials requirement of Board Meetings, OED, ODED, FAD and COA
	Office Equipment	ERAD	Small Value Procurement													Trust Fund	464,784.33	464,784.33	CO	Various ICT equipment (Annex A)
	Office Equipment	FAD	Small Value Procurement													GAA	511,000.00	511,000.00	CO	CCTV equipment Aircondition units, water dispenser, shower heater, sony recorder
3	Motor Vehicle	FAD	Public bidding/Small value procurement													GAA	1,200,000.00	1,200,000.00	CO	Motor Vehicle for agency
	Consultancy /Professional Services	ERAD	Public bidding/Small value procurement													GAA/Trust Fund	3,350,000.00	3,350,000.00	CO	Assessors' workshop, FGDs for Competency Profiling, development of AC instrument/retolling workshop, development of CES WE instrument
	Consultancy /Professional Services	PMAD	Small Value Procurement													GAA	965,550.00	965,550.00	CO	Coffee Table Book and Annual Report Gawad CES validation, job order personnel for CESPES program
	Consultancy /Professional Services	PDD	Direct Contracting													GAA	627,399.00	627,399.00	CO	Services of resource persons for ELP training courses and other learning sessions
4	Other Professional Services	FAD	Public bidding/Small value procurement													GAA	1,231,000.00	1,231,000.00	CO	Janitorial and security services
	Other Professional Services	PPLD	Direct Contracting													GAA	950,000.00	950,000.00	CO	Repairs and maintenance of building, vehicles and equipment; health and wellness program
	Other Professional Services	PPLD	Direct Contracting													GAA	600,000.00	600,000.00	CO	Internet services
	Other Professional Services	FAD	Direct Contracting													GAA	27,000.00	27,000.00	CO	Services for Cloud storage
5	Postage and Delivery Services	ERAD	Direct Contracting													GAA	1,735,000.00	1,735,000.00	CO	For technological development architecture (CESB online services)
	Postage and Delivery Services	PPLD	Direct Contracting													GAA	304,140.00	304,140.00	CO	For digitization of 201 folders of CESOs, conduct of maintenance of ICT equipment
	Postage and Delivery Services	FAD	Direct Contracting													GAA	797,000.00	797,000.00	CO	For messengerial, driving and administrative assistance
	Postage and Delivery Services	ERAD	Direct Contracting													GAA	36,500.00	36,500.00	CO	Communication documents, letters and memoranda
6	Printing Services	PMAD	Small Value Procurement													GAA	20,000.00	20,000.00	CO	Communication documents, letters and memoranda
	Printing Services	PMAD	Small Value Procurement													GAA	140,000.00	140,000.00	CO	Delivery cost of PM, birthday and special cards, corporate token
	Printing Services	PMAD	Small Value Procurement													GAA	349,500.00	349,500.00	CO	GAWAD CES info materials, PM magazine, birthday cards
	Printing Services	PMAD	Small Value Procurement													GAA	-	-	CO	
7	Publication/Advertisement	PPLD	Direct Contracting													GAA	52,500.00	52,500.00	CO	Publication of CES policies
	Publication/Advertisement	PMAD	Small Value Procurement													GAA	257,000.00	257,000.00	CO	Publication for Gawad CES program
	Publication/Advertisement	ERAD	Small Value Procurement													GAA	280,000.00	280,000.00	CO	Publication for validation
8	Tokens, food and venue	PPLD	Small Value Procurement													GAA	600,000.00	600,000.00	CO	Mid-year and year-end corporate planning
	Tokens, food and venue	PDD	Small Value Procurement													GAA	1,348,277.00	1,348,277.00	CO	Accommodation and meals of pax and RPs for ELP training courses and other learning sessions
	Tokens, food and venue	PMAD	Small Value Procurement													Trust Fund GAA	7,862,623.00 315,000.00	7,862,623.00 315,000.00	CO CO	ELP training courses and other learning sessions CES Corporate token
	Tokens, food and venue	FAD	Small Value Procurement													GAA	180,000.00	180,000.00	CO	Board meetings
	Tokens, food and venue	ERAD	Small Value Procurement													GAA	554,320.00	554,320.00	CO	For WE, AC, validation, interview, Assessors' training
9	Utilities, Fuel	FAD	Direct Contracting													GAA	2,305,000.00	2,305,000.00	CO	Electricity, water, telephone, fuel

TOTAL 19,520,551.47 32,131,451.47

Prepared by:   
Lwanag L. Bormay  
Acting Property and Supply Officer

Certified Correct by:   
Gertrudes T. Tomines  
Chief, FAD